Elisabeth Loiselle
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EDUCATION

Muhlenberg College, Allentown, PA *Expected May 2024*
Bachelor's Degree: Finance and Business Administration (Dean's List) Cumulative GPA: 3.924
Honors: Phi Beta Kappa, Chi Alpha Sigma

WORK EXPERIENCE

***Core Operations Intern,* TD Bank** *May 2023-August 2023*

- Worked in Payment and Deposit Operations as a Business Continuity Planner for 21 lines of businesses assisting in maintain BC Plans and executing annual exercises ultimately understanding how business lines work.
- Analyzed operations to understand necessary resources for operation continuity and resumption.
- Developed strategical and tactical business recovery methodologies.
- Assisted in reviewing business plans and implementing new processes.
- Gained understanding of procedures capture and audit through attention to detail and data entry.
- Managed business line calls with management and SME's facilitating business impact analysis reviews.
- Increased communication skills, data collection, reporting analysis skills applicable for future roles.

***Commercial Lending Intern,* Bank RI** *June 2022-August 2022*

- Served in Commercial Lending learning analytical skills, reporting formats and providing administrative support.
- Assisted in creating and analyzing financial spreads in Moody's Analytics used by lending personnel to make customer decisioning.
- Collaborated in reviewing existing commercial customer's portfolios learning account management.
- Acquired understanding of lending processes and decisioning of lending.

CAMPUS LEADERSHIP

***Member*, Varsity Women's Lacrosse Team** *Fall 2020- Spring 2024*

- Dedicated 20+ hours per week to practice, conditioning, and team building demonstrating strong commitment.
- Maintained organization and prioritization skills to balance extracurricular commitments while maintaining Dean's List.

***Executive Board*, The Office of Admissions** *Fall 2023- Spring 2024*

- Serves as the Education Director for all tour guide introducing new students to campus and programs.
- Coordinate educational workshops and program events for tour guide training throughout semesters.
- Communicate with academic departments to host informative events with admissions for prospective students.

***Tour Guide*, The Office of Admissions** *Spring 2021-Spring 2024*

- Provide weekly tours to prospective students and families representing information accurately and catering to a variety of audiences.

***Tutor,* Writing Center** *Fall 2021- Spring 2024*

- Meets excellent academic performance to assist peers weekly develop the writing skills and analytical processes of the students so they may become confident writers and highly skilled independent thinkers.
- Participates in monthly training and workshops.

***Member,* Women in Business** *Spring 2021-Spring 2023*

- Participates in university club that providing female business majors with opportunities to edit resumes, participate in mock interviews, and learn about the process of interview preparation.
- Fosters relationships with female alumni and other business professionals to expand network within the business industry.

Internal